



ACE Safety Academy Ltd – Scheme of Work

Module Code	RIDDOR	Course Duration	1 Day
Qualification Title	The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1995		

Aims and Objectives	To provide a practical understanding of RIDDOR requirements and how to apply them in a workplace environment		
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Day / Times	TOPIC [Including Key Skills / Basic Skills]	RESOURCES	COMMENTS
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Day One

09.00 – 16.00	<p>Course Administration – Candidate Registration / Safety & Welfare Arrangements for Site etc</p> <p>Course Introduction – Aims and Objectives</p> <p>Why should I report?</p> <p>Do the Regulations affect me?</p> <p>What do I need to do?</p> <p>When do I need to act?</p> <p>Death or major injury</p> <p>Reportable major injuries</p> <p>Over-three-day Injury</p> <p>Disease</p> <p>Dangerous Occurrence</p>	<p>Powerpoint presentation, projector, pens and student handouts.</p> <p>Suitable classroom if delivered outside Ace head office.</p>	
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	Reportable dangerous occurrences Self-Employed Responsibilities Who do I report to? Keeping Records		
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